



Ballymagee Nursery

Toileting Policy

Principles

In Ballymagee Nursery we believe that children should be supported in their personal development.

Statement of Intent

The Nursery will endeavour to work in partnership with parents to help children become independent in their use of the toilet and to meet children's individual personal needs.

Procedures

- ❖ The entrance to the children's toilets is in the main play area. All children are encouraged and permitted to use the toilet whenever they need to. There are 2 toilet cubicles, 1 disabled toilet cubicle, 3 wash hand basins, soap dispensers and a hand dryer - all at child height.
- ❖ Staff will assist children who require help and encourage them to become independent.
- ❖ Children are encouraged to wash their hands every time they use the toilet.
- ❖ At the start of the school year parents are asked to give written consent allowing staff to change their child's clothes when/if the occasion arises.
- ❖ Children will only be changed by a permanent member of staff.
- ❖ There are spare clothes and underwear available in the Nursery to change children into as required.
- ❖ Children will be encouraged to remove their own wet clothes and clean themselves. Staff will offer assistance if help is required.
- ❖ Wet wipes and disposable gloves are available for staff to use.
- ❖ Wet or soiled clothes are sent home with an explanatory note. Parents are asked to wash borrowed clothes and return them to the School as soon as possible.
- ❖ A detailed record is kept in the Nursery giving the date and time of the incident, what happened, the action taken and signed by the member of staff who dealt with it.
- ❖ All pre-school children may occasionally have toileting 'accidents' and staff willingly deal with these. However, if a child persistently had to be changed daily, then the teacher will discuss this matter with his/her parent to agree a plan of action that meets the needs of the child.